

Group Fact Sheet

People & Systems



Function and Role

The role of the People & Systems group is to provide internal services that support the organisation strategies and programs, integrated systems and procedures to deliver our vision "To build a successful future for the Blue Mountains".

There are six areas of responsibility within the People & Systems group, including; Human Resources - Operational, Organisation Development, Governance & Risk, Information Solutions, Executive Services and Corporate Communications & Marketing.

Information Solutions

- Information Communications Technology (ICT) policy & strategy;
- Infrastructure planning and development;
- Application Software Management;
- Service Support Desk;
- Business Analysis;
- Manage Geographic Information System (GIS);
- Voice Communications;
- Land Information System;
- Web Services;
- Corporate Printing; and
- Information Management (Records).

Human Resources - Operational

- Performance Management;
- Recruitment & Employment;
- Workplace Relations;
- Rewards & Recognition; and
- Payroll;

Organisation Development

- Organisation Development;
- Leadership Development;
- Change Management; and
- Learning & Development;

Governance & Risk

- Enterprise Risk Management;
- Internal Audit and Control Monitoring;
- Safety Management;
- Workplace Wellbeing;
- Injury Management; and
- Business Continuity Planning.

Councillor & Corporate Operations

- Council Governance;
- Councillor & Council Meeting Support;
- Public Officer Functions;
- Access to information;
- Compliance Management;
- Privacy Management;
- Legal Management; and
- Delegation Management Process.

Corporate Communications & Marketing

- Media Management;
- Corporate Communications;
- Community Engagement;
- Public Relations;
- Marketing; and
- Crisis Communications.