



# Records search of development applications

under s.6, s.8, s.9 Government Information (Public Access) Act.

## Access requests

The Government Information (Public Access) Act provides various forms of access such as - mandatory, informal release and formal access. Your application will be assessed to determine the type of access applicable. Where the information requested falls within a formal access request fees will apply. If this is the case, we will advise and send you a fee quote. Fees quotes are calculated on the basis of a \$30 application fee plus a processing fee of \$30 per hour (in accordance with the Act).

**This application form is to be completed for requests to search Council development application records.**

Depending of the type of information requested an application fee of \$30 and processing fee of \$30 per hour may apply. Where this is the case a fee quote will be sent for your approval prior to commencing the search of records.

Files can only be viewed by appointment between 9.30am-2pm

## applicant details

Name/ Company name

Postal Address

Township

Postcode

Contact telephone

Email address *Include an email address when it is the preferred method of contact for this application*

Signature

Date

Please indicate whether you are:

Owner

Purchaser of property

Solicitor / agent

Other

## property details

Lot N<sup>o</sup>/s.

Section N<sup>o</sup>.

DP N<sup>o</sup>.

Street N<sup>o</sup>.

Street name

Township

Postcode

## development application / file n<sup>os</sup>.

Please specify the development application, if known

### Office use only

Application received by

Date received

Application number

Date processed

Property file number

RECORDS SEARCH-6

## further information

**Blue Mountains City Council**

KATOOMBA: 2-6 Civic Place  
SPRINGWOOD: 104 Macquarie Rd  
POSTAL ADDRESS:  
Locked Bag 1005 Katoomba 2780

TELEPHONE: (02) 4780 5000  
FACSIMILE: (02) 4780 5555  
EMAIL:  
council@bmcc.nsw.gov.au  
WEB: www.bmcc.nsw.gov.au

## purpose for the information

*By providing a reason or purpose for the information, it helps clarify what documents are required and can improve response times in processing the application.*

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## records required

### Plans

*Please specify plans required such as site plan, elevations, landscaping, stormwater etc.*

*NOTE: Building plans showing the internal configuration can only be obtained with the written permission of the owner.*

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### Development related documents

*Provide details of the types of documents required eg., application form, statement of environmental effects, development consent, specific reports, construction certificate, notice of commencement and Occupation Certificate.*

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### Other documents

*Please specify types of documents required*

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### Certified copies

*For certified copies of any documents, map or plan referred to in an Environmental Plan.*

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Whilst most reports and plans lodged with an application will be made available for viewing, certain documents may be restricted from printing.

Queries relating to the status of an application or approval, interpretation of the conditions of consent or an analysis of building / engineering / health and safety inspections or file history are not covered under this application. Please complete the *Land Use Advice/ Information* form. Fees apply.