

# Group Fact Sheet

## City Services



### Function and Role

City Services directorate is the principal service provider for the Blue Mountains City Council. It has the primary goal of providing local government services to the community in a cost effective, efficient and sustainable manner.

**Services provided cover the wide spectrum of traditional local government activities and are completed within the following branches:**

#### Business, Assets & Systems Branch

- Administration of all Operational services
- Auditing of governance process and procedures through corporate reporting and use of reporting systems
- Financial management for the Directorate
- Inspection and auditing of Civil, Built and Natural Assets
- Public Tree management
- Issuing of Notices under Noxious Weeds Act
- Training for the directorate

#### Operations Branch

- Civil operations including construction and maintenance of roads, footpaths, kerb & gutters, street furniture, bus shelters, cemeteries, parks and sports grounds, and other civil infrastructure, resource recovery and recycling of construction materials [www.bmcc.nsw.gov.au/yourcommunity/roadrestoration](http://www.bmcc.nsw.gov.au/yourcommunity/roadrestoration)
- Natural Areas management including bush regeneration, fire mitigation, noxious weed control, facilitation of volunteer Bushcare Groups, and maintenance of natural walking areas [www.bmcc.nsw.gov.au/sustainableliving/weedmanagement](http://www.bmcc.nsw.gov.au/sustainableliving/weedmanagement) and [www.bmcc.nsw.gov.au/sustainableliving/environmentalinformation/bushcare](http://www.bmcc.nsw.gov.au/sustainableliving/environmentalinformation/bushcare)
- Built asset maintenance of all public & Council owned assets, graffiti removal, capital works as required.

#### Blue Mountains Leisure Centres & Visitor Information Branch

- Managing Leisure Centres at five locations [www.bmleisurecentres.com.au](http://www.bmleisurecentres.com.au)
- Recreational activities fitness & health classes across the five swim centres
- Visitor Information Services including the operation of two (2) Visitor Information Centres that service the Blue Mountains Regional area. The Centres are actively involved in the promotion and marketing of the Blue Mountains Region locally, nationally and internationally through various media s such as the internet, retail sales, provision of community information and an accommodation booking facility. The Visitor Information Centres are Accredited Visitor Information Centres (AVIC) through Tourism NSW (by Aurora Practical Solutions Pty Ltd). [www.bluemountaincitytourism.com.au](http://www.bluemountaincitytourism.com.au)

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#### Waste & Cleaning Branch

- Waste Services including domestic rubbish and recycling collection, effluent pump-out and disposal
- Operation of Katoomba Resource Recovery and Waste Transfer Station and the Blaxland Waste Management Facility
- Bulky waste pick-up and kerbside chipping [www.bmcc.nsw.gov.au/yourcommunity/wastemanagement](http://www.bmcc.nsw.gov.au/yourcommunity/wastemanagement)
- Continued cleaning maintenance of council buildings including public toilets

#### Fleet & Procurement Branch

- Fleet management and procurement of all plant & equipment,
- Mechanical Services maintain Council's fleet, plant and equipment
- The provision of all purchasing for the organisation including the management of our stores warehouse at South Street Depot

#### Bushfire Recovery Branch (Temporary)

- To support fire affected residents and communities, streamlining their efforts to rebuild and planning strategies to minimise future emergency risks

**The Directorate encourages a multi-skilled and flexible workforce that strives for innovation in service delivery, value-adding and achieving quadruple bottom line outcomes.**

As this directorate has such a variety of roles our staffing requirements are extensive. Careers would include, but not limited to:

- Customer service staff
- Administration
- Trades (builders, mechanics, carpenters, plumbers, electricians, sign writers)
- Managerial positions, Team leaders/Supervisors
- Gardeners
- Engineers
- Drivers
- Building assessors
- Asset officers
- General operators, labours, plant drivers
- Warehouse staff
- Fitness instructors
- Swim coaches