

Transfer Interment Right or Update Holder Details



Section 1 Location

Cemetery Denomination

Section Plot number Row

Section 2 Current holders details

Full name of existing Interment Right Holder Title

Address Suburb State Postcode

Email address Phone number

Section 3 Recipient details

New Holder Joint Holder Secondary contact details

Full name of recipient Title

Address Suburb State Postcode

Email address Phone number

Section 4 Proof of Identity

Please tick and initial two (2) types of ID

Passport	Pension card	Drivers Licence	Utilities bill
Birth Certificate	Health care card	Medicare card	Club Membership Card

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Section 5 Signatures

I _____ of _____
(name of consultant) *(organisation)*

Have sighted and photocopied two of the above forms of identification, provided by:

(full name of applicant and intended Interment Right (holder))

I declare that these are true and accurate copies of the original documents and will be supplied with this application.

Consultant Signature:

Date:

Section 6 Current Holder/ Applicant/Recipient signatures

I, the undersigned Current Holder,

hereby transfer the Interment Right or Interment Right (Pre-need) to the person named in **section 3**.
Including all my rights, title and interest in as per Interment Right.

Signature of Current
Holder:

Date:

Signature of Witness:

Date:

I, the undersigned Applicant/Recipient,

am the person to be registered as the new Holder of the Interment Right

state that all information is true and correct

Signature of Applicant/Recipient:

Date:

Signature of Witness:

Date:

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Protecting your privacy

The personal information that Council is collecting from you is personal information for the purposes of the Privacy and Personal Information Protection Act 1998 (PPIP Act). **Intended Recipients:** the intended recipients of the personal information are:

- Officers within the Council;
- The information will form part of a public record that must be available for inspection under the Cemeteries & Crematoria Act 2013.

Statutory requirement: Council is collecting this personal information for a lawful purpose that directly relates to our primary function of providing cemetery services in accordance with the Cemeteries and Crematoria Act 2013 and the Public Health Regulation 2012.

Supply: The supply of information by you is voluntary. If you do not provide Council with this information, Council may not be able to process this application.

Access and Correction: You may make an application to access or amend information held by Council.

Storage: Council is the agency that holds and controls the information.

Enquiries: email cemeteriesoalbookings@bmcc.nsw.gov.au or phone 4780 5613

Office use only - Payment

RC 630	RC CEM \$	Total Paid \$	Receipt Number	Date
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