

Perpetual Interment Right Application



Section 1 - Location

Cemetery Denomination Section Plot number Row

Section 2 - Burial details

Please select one option

- Option 1 New Burial (Immediate Use)** Single Depth Double Depth*
- Option 2 Burial with exiting Interment Right (Pre-need)** Single Depth Double Depth*
- Option 3 Burial in an Existing Grave/Reopen** - are there existing monumental works? Yes No

Section 3 - Applicant details

Holder Executor Authorised Representative

Full name of applicant Title

Address Suburb State Postcode

Email address Phone number

Relationship to the deceased

Section 4 - Deceased details

Full name of the deceased Title

Last residential address Suburb State Postcode

Date of birth Date of death Age

Name/spelling on grave marker

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Section 5 - Residency statement

This section must be completed to apply for a non-residency fee exemption. Non-resident fees are non-refundable and exemptions must be applied for at the time of lodgement of this application. I declare that the deceased has been a resident of the Blue Mountains Local Government Area (LGA), as:

Property Owner

An occupier of a property within the Blue Mountains LGA

Section 6 - Funeral director

Company name

Contact name

Title

Address

Suburb

State

Postcode

Email address

Phone number

Section 7 - Details of burial

Grave side service?

Yes

No

Proposed date

Proposed time

Estimated numbers attending

Expected length of service

Coffin/casket type

Length

Width

Depth

Other/Name of deceased in the existing grave/reopen plot

Section 8 - Funeral Director Signature

I, the above mentioned Funeral Director:

Confirm a COVID-19 Safety Plan is in place for my activity.

Have completed this application with true and correct information

Signature:

(Funeral Director)

Date:

Further information

Burials and Ashes Placement Service
bmcc.nsw.gov.au/community/cemeteries

email: council@bmcc.nsw.gov.au **phone:** 4780 5000
address: Locked Bag 1005, Katoomba, NSW 2780

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Section 9 - Application Lodgement Checklist

Applicants should take some time after completing their application form to work through this checklist to ensure that the application has been fully completed. This information is essential for Blue Mountains City Council to make a full assessment. If this information is not included, Council may not be able to assess your application.

Please ensure your application is complete by ticking a box for each item.

If you have any unchecked boxes, this means your application is incomplete and may not be assessed.

Section 1

Perpetual Interment site details complete

Section 2

Interment Details complete

Section 3

Applicant details complete and a Copy of Drivers Licence or suitable ID

Section 4

Deceased details complete

A Copy of the Death Certificate or Coroner's Order provided

Section 5

Residency Statement details complete

Section 6,7 & 8

Funeral Director Details, Burial details and signature complete

Further information

Burials and Ashes Placement Service
bmcc.nsw.gov.au/community/cemeteries

Version 1 2021

email: council@bmcc.nsw.gov.au **phone:** 4780 5000
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Section 10 - Applicant Signature

I, the undersigned applicant,

am the person already registered as the Holder of the Interment Right (Pre-need) **OR**

am the person to be registered as the Holder of the new (immediate use) Interment Right **OR**

propose to use an existing Interment Right in the absence of (or acting on behalf of) the person registered as the Holder of the Interment Right

understand double depth* burials may not be guaranteed and will be advised by Council Staff at time of need

understand that kerbs, fences, glass vases/receptacles, plantings within the grave boundary or monumental works are not permitted unless written consent from Council is obtained. For more information see Councils Cemeteries Policy, available through Councils website

state that all the information supplied is true and correct

Signature:
(Applicant)

Date:

Protecting your privacy

The personal information that Council is collecting from you is personal information for the purposes of the Privacy and Personal Information Protection Act 1998 (PIPP Act). **Intended Recipients:** the intended recipients of the personal information are:

- Officers within the Council;
- The information will form part of a public record that must be available for inspection under the Cemeteries & Crematoria Act 2013.

Statutory requirement: Council is collecting this personal information for a lawful purpose that directly relates to our primary function of providing cemetery services in accordance with the Cemeteries and Crematoria Act 2013 and the Public Health Regulation 2012.

Supply: The supply of information by you is voluntary. If you do not provide Council with this information, Council may not be able to process this application.

Access and Correction: You may make an application to access or amend information held by Council.

Storage: Council is the agency that holds and controls the information.

Enquiries: email cemeteriesoalbookings@bmcc.nsw.gov.au or phone 4780 5613

Office use only - Payment

RC 630	RC CEM \$	Total Paid \$	Receipt Number	Date
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Additional Interment Right (Pre-need)

Section 6 - Applicant Signature

I,we the undersigned applicant,

understand double depth* burials may not be guaranteed and will be advised by Council Staff at time of need

understand that kerbs, fences, glass vases/receptacles, plantings within the grave boundary or monumental works are not permitted unless written consent from Council is obtained. For more information see Councils Cemeteries Policy, available through Councils website

state all the information supplied is true and correct

Signature:
(Applicant one)

Date:

Signature:
(Applicant two)

Date:

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