

# Food Business Notification



All food businesses are required under the Australian Food Standards Code to notify the appropriate enforcement agency in their area of certain information associated with the operation of the food business.

Notification means advising of your business details, including trading name, contact details, location(s), owner details and information indicating the nature of your food business. Please see Food Business registration form [here](#).

## Why do I have to notify?

The notification system assists in a number of important food safety issues such as food recalls, customer complaints, updates of relevant legislation changes and compliance requirements.

## Who do I notify?

Businesses that need to notify to Blue Mountains City Council operate at the retail level and include:

- restaurants, cafés and takeaways
- mobile food outlets
- food stall holders at regular, temporary or one-off events
- grocery stores and supermarkets
- businesses which sell food as a smaller part of their business such as chemists, cinemas, corner stores, petrol stations and sporting facilities
- childcare providers that provide food
- school canteens
- importers of food or ingredients that retail the product from their business premises
- seafood retailers (unless they hold a Food Authority licence).
- home-based food business (see below)\*

\*From 1 July 2018, Blue Mountains City Council will regulate all domestic kitchens

where food that will be sold directly to the final consumer is prepared.

The NSW Food Authority will continue to regulate domestic kitchens that only sell food to other businesses, such as cafes, restaurants and supermarkets.

When a food business sells direct to the final customer (e.g. from the premises or from a market/school canteen etc.), local councils will regulate these home-based businesses (unless manufacturing high risk foods, if manufacturing high risk foods, you may also be required to hold a licence with the Food Authority to ensure that your business has the capacity to produce safe food before it is supplied to market, but this will be determined on a case by case basis).

When businesses do not retail food direct to the customer (i.e they sell to another party such as a cafe or restaurant to on-sell), they need to notify the NSW Food Authority of their business and food activity details. In some instances, these businesses may be required to be licensed with the Food Authority, but this will be determined on a case by case basis.

## Do I need to notify each year?

No. A once only notification is required unless the type of business or ownership details change.



## What happens if the type of business changes or I sell the business?

The business operator is required to update the information provided if circumstances change. For example if a takeaway food shop becomes a restaurant or the ownership contact details such as address or telephone number changes.

If any of your details change you need to update them, this includes selling the business.

Notification records are private for each food business, so if you purchase an existing business you need to notify the business again with your details.

## How much does it cost?

Food Business Notification/Registrations is free of charge.

## Are there any exemptions?

Yes, businesses already licensed by the New South Wales Food Authority and not-for-profit community or fundraising events where the food sold is (a) not potentially hazardous or (b) to be consumed immediately after thorough cooking.

## Further Information

For further information or clarification please contact Council's Environmental Health Team on (02) 4780 500 or by email at [council@bmcc.nsw.gov.au](mailto:council@bmcc.nsw.gov.au)

