



# Fees and Charges Agreement

Parent/Guardian

Surname: \_\_\_\_\_ First Name: \_\_\_\_\_

Child/Children's Full Names: \_\_\_\_\_

Contract commencement date: \_\_\_\_\_ with \_\_\_\_\_  
(Educator's Name)

Booked Hours as per Service Contract	_____
Hourly Educator Service Fee	\$ _____
Total Weekly Fee	\$ _____

**Note:** Child Care Subsidy is paid directly to the service and will be credited to the educator's account.

## AGREEMENT

1. The fee as shown above is to be paid to the educator. This fee is to be paid weekly / fortnightly on the first day of care.
2. The agreed day of payment each week is .....
3. A receipt for payment will be issued.
4. In the case of a child being absent due to ill health, family holidays and or medical exclusions on a contracted day the agreed fee is to be paid, unless otherwise negotiated.
5. **Parents/Guardians are required to pay full fees in circumstances where a child is absent at the beginning of the booking contract (prior to the child's first actual attendance) or absent prior to the end of the booking contract (after the child's final day of attendance). Child Care Subsidy is not applicable in these circumstances (refer to Clause 33 & 34 of the Complying Written Agreement Booking Contract).**
6. Fees are payable for public holidays when contracted care falls on a public holiday, unless otherwise negotiated.
7. No fee will be charged when the Educator is on leave, or if for any other reason is unable to provide the service on the contracted days.
8. For short term contracts **only**: contract ceases on ...../...../.....
9. Full fees will be charged until the Child Care Subsidy (CCS) is received by the service. This does not occur until the parent confirms enrolment details with BMFDC in their MyGov account.

Signed: \_\_\_\_\_  
(Parent/Guardian signature)

Date: \_\_\_\_\_

Signed: \_\_\_\_\_  
(Educator's signature)

Date: \_\_\_\_\_

• Note: A new Fees and Charges Agreement will be completed whenever the hours of care or fees for care change. Fees are collected by the educator on behalf of Blue Mountains Family Day Care.