

CADETSHIP/APPRENTICESHIP/TRAINEEHIP APPLICATION – 2021 PROGRAM

PERSONAL DETAILS:

Salutation:		Gender:	
Given Names:			
Preferred Name:			
Surname:			
Date of Birth:		Current Age:	
Drivers Licence:		Statistical Information:	
Street Address:			
Suburb:		State:	Post Code:
Postal Address:			
Suburb:		State:	Post Code:
Mobile Phone:		Home Phone:	
Email Address:			

POSITION DETAILS:

Position applying for:	
Do you have any restrictions as to when you can or can't work? If yes, please provide details:	

SELECTION CRITERIA: Please attach a separate page if you require more space for your responses.

1. Outline your interest / motivation in applying for this position.

2. Briefly describe any projects / tasks / hobbies you have undertaken at school or home that relate to this position.

3. Provide an example of how you have been able to successfully contribute to a team.
This may be related to school, work, volunteer, sporting or other teams.

4. Blue Mountains City Council is committed to providing a safe workplace. What is your understanding of Workplace Health and Safety?

5. What do you hope to achieve by undertaking this position?

6. If you were successful in gaining this position, what do you hope to do upon completion of the traineeship?

EDUCATION, QUALIFICATIONS, TICKETS, LICENCES

List relevant qualifications/courses/tickets/licences you have obtained or are currently studying.

Qualification/Ticket/Licence	Training Provider	Completion Date

REFERENCE DETAILS:

Provide details of a minimum of two (2) referees. It is preferred that you list work-related referees if you have work/volunteer experience.

	REFEREE ONE (1)	REFEREE TWO (2)
Name:		
Title:		
Organisation:		
Relationship to applicant:		
Contact Number: During business hours		
	REFEREE THREE (3)	REFEREE FOUR (4)
Name:		
Title:		
Organisation:		
Relationship to applicant:		
Contact Number: During business hours		

ELIGIBILITY ASSESSMENT:

Blue Mountains City Council offers trainee and apprentice positions under the Australian Government Incentive scheme. Many factors affect eligibility for Australian Government Incentives.

To assist in determining your eligibility for this position, please complete the following information in full.

Date of Birth:		Gender:	
Given Names:			
Surname:			
Have you been known by any other names? If yes, provide details:			
Residency Status:		VISA sub class if applicable:	
Position applying for:			
Highest level of school completed:		Year completed:	
Highest level of qualification completed:		Year completed:	
Name of qualification:			
Are you currently undertaking any other study?			
If yes, provide the name and level of qualification:			
Date Commenced:		Date due to complete:	
Are you currently employed by Blue Mountains City Council?		If yes, confirm employment status:	
Commencement date with Council:		Number of hours worked per week:	

IMPORTANT DATES:

Sunday, 28 February 2021	Applications close – all applications must be received by 5:00pm
Monday, 15 March 2021	Online assessment sessions will commence. Details will be emailed to you.

Monday, 5 April 2021	Interviews will be conducted
June 2021	Employment will commence; date TBA

ADDITIONAL ASSISTANCE REQUIRED:

Your verbal and numerical reasoning will be tested and reading comprehension assessed. Please advise if you require reading or writing assistance.

Do you require additional assistance to undertake the assessment sessions?	
If yes, please provide details: For example, a support person.	

EXCEPTIONS:

If you are not available for any of the important dates which have been advertised (assessment sessions, interviews, traineeship commencement), please advise the specific dates below **with a reason**.

Date/s	Reason not available

DECLARATION:

By my eSignature below, I declare that all information provided in this application and any attached documentation is true and correct. I understand that knowingly giving false information will disqualify my application and may result in termination of my employment should I be successful in obtaining employment with Blue Mountains City Council.

Please enter your full name and the date in the fields below:

Name:	
Date:	

APPLICATION CHECKLIST:

Use this checklist to ensure you have successfully completed and compiled your application for submission to Council.

Note: Failure to complete your application in full and as instructed may result in your application being rejected.

I have read 'How to Apply for a Traineeship with BMCC'

I have carefully read and understood the details provided about the opportunity I am applying for

I have completed a separate application form for each opportunity I am interested in applying for

The positions I am applying for are appropriate to my situation; ie. working hours, rate of pay, location of study, etc

I have provided all requested details in this application (each page is completed in full)

I have included a copy of my resume with my application

I have included copies of all certificates / qualifications/relevant licences / most recent school results/reports with my application

I have contacted Scott Buchanan / Louise Daley at the Council regarding any questions or concerns which I have regarding my application (if applicable)

I am submitting my application in time for Council to receive it before the closing time of 5pm Sunday, 28 February 2021.