

How to use this form



You will need Adobe Reader to complete this form.
Click here to get the latest version.

To use the PDF fillable forms, on PC or MAC:

- Open the form in **Adobe Acrobat** or **Adobe Reader**. This means you may need to save it to your desktop - right click > open with > Adobe (Acrobat or Reader). All fillable fields and signature box will be active and be able to be completed.
- **If you open the form in a new tab in your internet browser – STOP.**
You will not be able to fill in the PDF form correctly and we may NOT be able to see any information you have entered. You will most likely be unable to sign the form as well, in this mode.

Click [here](#) to get information on how to set up an electronic signature for PDF documents.

Completed forms can be returned:

- EMAIL click the submit button (electronic signature required)
- In person at Council's Katoomba or Springwood Office.
- Post to Locked Bag 1005, Katoomba, 2780

Domestic Waste Service Bin Form 2021/2022



PROPERTY DETAILS

Unit No.		Street No.	
Street Name			
Suburb		Postcode	
Contact Number of Occupant (if different to Owner Details below)			

PROPERTY OWNER

This is the Current Legal Owner of the property. If you have purchased the property within the last eight (8) weeks proof of purchase is required with this form. **(NOTE: OWNER'S SIGNATURE REQUIRED OVERLEAF)**

Property Owner Name:	
Contact Number:	
Email Address:	

REQUEST TYPE

RATING TYPE: what kind of property do you have?

RESIDENTIAL: Residential Property House, Flat, Villa etc.	NON-RATEABLE: Churches, Community Halls, Schools, Government Owned Properties etc.
---	---

REASON: Existing Service

Replace Stolen Bin* (specify which bin below) <small>Stat dec or payment may be required. See below.</small>	Remove a Bin (specify which bin below)
Change Bin Size** (specify which bin below)	Repair/replace (specify which bin below)
Additional Bins** (select from table on reverse side)	

BIN TYPE/SIZE: which type of bin do you need?

Garbage Bin (Red Lid) 140 litre 240 litre	Recycling Bin (Yellow Lid) 140 litre 240 litre 360 litre	Green Bin (Green Lid) 240 litre
--	--	---

REASON: New Service

New set of bins Select from table on reverse side	<small>Please attach Occupation Certificate.</small>	Additional bins Select from table on reverse side
---	--	---















* An \$82 Bin Replacement Fee applies if the bin has been stolen outside the collection period (5pm the previous day until 5pm on collection day) or stolen from within your property. If the bin was stolen within the collection period a **Statutory Declaration form** is required. This can be downloaded from Council's website at bmcc.nsw.gov.au or a hardcopy can be collected from Council Offices in Springwood or Katoomba.

There is a limit of **ONE FREE change of service per year (per property) with the exception of change of ownership. Additional requests for a changed service within the 12 month period will incur an upfront Administration Fee of \$100.00

OFFICE USE ONLY

All Bin Replacements	RC No 595
\$82 per bin (one-off fee per Replacement Bin)	
Assessment No	
Amount Paid	
Receipt No	
Date	

Domestic Waste Service Bin Form 2021/2022

Service Description		Residential Garbage Bin	Recycling Bin	Green Bin	Service Charge <i>Per Annum</i>	Quantity
RESIDENTIAL PROPERTIES ONLY						
961		Standard Service	140 litre	240 litre	240 litre	\$480.50
962		Large Garbage Service	240 litre	240 litre	240 litre	\$643
963		Small Recycling Service	140 litre	140 litre	240 litre	\$480.50
964		Large Recycling Service	140 litre	360 litre	240 litre	\$516
965		Large Garbage & Large Recycling Service	240 litre	360 litre	240 litre	\$679
966		Additional Garbage Bin (140L)	140 litre			\$233
967		Additional Garbage Bin (240L)	240 litre			\$396
968		Additional Recycling Bin (140L)		140 litre		\$62.70
969		Additional Recycling Bin (240L)		240 litre		\$70
970		Additional Recycling Bin (360L)		360 litre		\$106
975		Additional Green Bin (240L)			240 litre	\$67
NON - RATEABLE PROPERTIES ONLY						
971		Non Rateable Garbage Service	240 litre			\$396
972		Non Rateable Recycling Service		240 litre		\$70
977		Non Rateable Green Service			240 litre	\$70

DECLARATION AND SIGNATURE

I/we, being the owner/s of the subject property:

- Understand that where this application is for a new service an adjustment will be made to my/our rates account on a pro-rata basis from the day the bin is delivered.
- Acknowledge that any bin/s supplied by Council always remains the property of the Council and must not be removed from the subject property.
- Understand that I/we, am/are responsible for maintaining the bin/s and ensuring it is in a clean and sanitary condition at all times.
- Acknowledge that, I/we, am/are responsible for the full cost of replacement (as determined by Council) should the bin/s, supplied by council be lost, damaged or stolen (other than during normal collection hours).
If you are not the current owner/s of the property, the current owner's signature must appear on this form or a copy of the notice of transfer must be provided or written confirmation that settlement has occurred.

Signature	Date	
------------------	-------------	--

Please ensure all required information on this form is **FULLY COMPLETED** and return to Council in one of the following ways: **EMAIL** click the submit button or council@bmcc.nsw.gov.au | **POST** to Locked Bag 1005, Katoomba, 2780 | **HAND DELIVER** to Council's Katoomba or Springwood Office.

TO SUBMIT THIS FORM BY EMAIL

Click on the signature box and insert electronic signature, then click on the submit form button.

PRIVACY & PERSONAL INFORMATION PROTECTION NOTICE

The personal information that Council is collecting from you is personal information for the purposes of the Privacy and Personal Information Protection Act 1998 (PPIPA).

Intended Recipients: The intended recipients of the personal information are Council officers. Approved contractors of BMCC may receive address information for delivery of bins.

Reason for collection: Council is collecting this personal information from you in order to provide you with appropriate waste services.

Supply: The supply of information by you is voluntary. If you do not provide Council with this information, you may not be able to receive waste services.

Access and Correction: You may make an application to access or amend information held by Council.

Storage: Council is the agency that holds and controls the information.

Enquiries: Contact the Privacy Information Officer on 4780 5000 for any information enquiries.