

Minutes – Sport Council Meeting  
30 July 2007, Council Headquarters – Katoomba

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**Meeting commenced 7:20pm**

Councillors

Councillor Daniel Myles (Chair) & Councillor Pippa McInnes

Sports Council Representatives

David Brown (DB), Walter Hitchell (WH), David Geddes (DG), Susan Kondek (SK), Greg Dickson (GD), Stephen Poole (SP), Paul Thomas (PT), Paul Watson (PW), Brett Sowerby (BS), Estelle Godkin (EG)

Council Officers

Adrian Birkbeck (AB), Elizabeth Dudley-Bestow (EDB) minutes by Patricia Gonzalez (PG)

Apologies

Councillor Terri Hamilton, Councillor Kevin Frappell, Chris Maloney (CM), John Tremble (JT), Rob Voura (RV)

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**1. Confirmation of Previous Minutes**

- Steven Poole (SP) was actually an apology; he was not present at 7 May 2007 Sports Council meeting.
- EG asks when the “reimbursement of DA Fees” review will be presented to Sports Council. Councillor Myles advises that they should expect a response to this matter next Sports Council meeting.
- Minutes from 07 May 2007 Sports Council meeting adopted.

**2. Collect items for General Discussion**

- Brett Sowerby (BS) is introduced as the new representative for Athletics.

**3. Sports Fees / Implementation (AB)**

- AB presented Sports Council representatives the latest version of the Sports Fee Operation Plan and draft copies of the document were distributed to all present. A copy of the 2007/08 adopted Sports related fees was also distributed to all present.
- AB discussed “How fees will be collected” and pointed out that the issue of registration timing needed to be finalized. DB & EG raised concerns that one (1) invoice, one (1) month into the new sporting season will not necessarily cover all of their members. There is general acceptance of this as many codes continue to take memberships throughout the season and in the case of the dog club – there is no formal season and new members come and go i.e. eight (8) week obedience courses. EG – advises that once a month would be more appropriate for netball.

- EG – Advised that some people are under the impression the fee is “per person” not “per person per season”. This needs to be clarified and EG also requested a letter explaining fee structure so this may be forwarded to her members.  
AB - Correspondence detailing the fee structure/invoicing to be discussed further at next Sports Council meeting.  
BS – Mentioned that he has some registered members that don’t even see Tom Hunter or any other Athletics field as they participate in cross country events. Do they have to pay the fee? Response: Yes.
- SP – Suggest that we could ask for club representatives to submit club registrations twice – once one (1) month into the season and once towards the end of the season. This will help capture late registrations but is no sure way of capturing all registered players.
- EG – Requested that receipt for payment should include names of people for which payment has been received. There is general discussion and it is agreed that this would be easy enough for most club to provide i.e. list of names (including date of birth) could be sent to Council with payment and this will be then sent back to club with receipt.  
AB – Clubs could choose to do this however couldn’t club just note themselves who has paid the fees and keep a copy of the invoice with the names without having to send all the details to Council?  
**Action:** Consideration to be give to EG request. If possible BMNA could forward list of registered players paid for with receipt.
- DB – suggest Council needs to consider what best suits the club e.g. payment methods etc.
- SP – asks if juniors playing as seniors and as junior also will need to pay once only. Response: Yes. Also asks about programs such as cricket for 4, 5 & 6 year olds where Cricket NSW has set fees and clubs cannot charge any additional? Do they need to pay the fee? Response: Yes. Club will need to cover these costs.
- **Action:** Investigate best approach for invoicing and capturing all registered players and make amendments to Sports Fee Operation Plan as appropriate.
- All present agree that a panel / steering committee (as suggested in the Sports Fee Operation Plan) should be responsible for selecting appropriate projects for funding.
- Councillor Pippa McInnes recommends that any Sports Council representative should be allowed to sit in on proceedings when selection is occurring.
- SP – suggests that “project” representative should be allowed to address selection committee to present their project.
- **Action:** Review procedures regarding the selection of projects for funding – make amendments to Sports Fee Operation Plan as appropriate.
- Meaning of “Association” & “Club” is discussed and it is suggested – “Association is affiliated to a state body” whilst “a Club is affiliated to an Association”.  
**Action:** review meaning of these terms - make amendments to Sports Fee Operational Plan as appropriate.
- It is also suggested that the \$200 fee for using a sportsground when it is closed is too small – it should be increased to discourage people. \$2,000 considered more appropriate.  
**Action:** AB to review this fee and make submission in Council’s 2008/9 Draft Management Plan.

**4. 2007/08 Capital Works Projects**

Not discussed due to time constraints – carried over to next meeting.

**5. Floodlight Program 2007/08**

Not discussed due to time constraints – carried over to next meeting.

**6. Sports Council AGM**

Meeting will be held in the Council Chambers 24 September 2007.

**7. General Business**

- PW – garbage disposal from Tom Hunter Park there is a sump problem (overflowing) outside clubhouse. It is a maintenance issue and omits bad odours, thought to be related to clubroom sink.  
**Action:** PW to pursue issue with Graham Smede (Council's Facilities Management Officer).
- EG – Expressed thanks to Graham Smede (Council's Facilities Management Officer) who ensured Lapstone Netball Facilities were ready for the recent carnival despite only two (2) days notice. Dumping of mulching / chip bark near netball courts is becoming worst (greater in quantity) and is an OH&S issue. Dan Long (Council's Parks Asset Auditor) is aware of problem and working on solution.
- SK – Is interested in knowing the scope of works for this coming maintenance period, AB – Handed out proposed September maintenance program, comments/additional requests should be made via Dan Long. SK also mentioned that "Roo Ball" – soccer for 8, 9 and 10 year olds (playing across the soccer field) is being introduced across Sydney and if brought to the Mountains will have major impact for Council in terms of maintenance. SK also enquired if Sports Council provides donations to local sports players needing to travel to compete etc. SK was advised to write to Ward Councillors with the request for sponsorship.
- PT – Concerned that the Centre Manager of Katoomba Sports and Aquatic Centre had resigned. PT keen to ensure communication between Club and Centre is maintained. Will be meeting with Kirrilly Twomey during next week. Councillor Daniel Myles asks PT to send congratulations to winning Basketball team on behalf of Sports Council.
- BS – There is a booking issue at one (1) of the athletics grounds. Problem involves a commercial operator (undertakes paid training) books the ground on a Wednesday evening, a community club would like to book. All present agree that booking should be granted to club above commercial operator as many more people can benefit from the booking. PT asks if there are any guidelines or criteria for commercial users – currently there are none.  
**Action:** AB looking into this booking problem.  
**Action:** AB to look into Local Government Act regarding commercial operators using community land.
- DB – Suggests there should be a closer relationship between Council and Clubs to facilitate volunteers working on sportsgrounds etc. DB suggests there may need to be a coordinated approach at a state level. AB suggests that if DB or any

other code representatives / club presidents' wishes to carry out volunteer works on their sportsgrounds or clubhouse etc that they should put their proposed works in writing (cc to Councillor Daniel Myles) and it will be considered.

**8. Next Meeting**

Thanks to all who have attended.

Next meeting: 6.30pm 27 August 2007 at the Orient Hotel Springwood

**Additional Items:**

- AB – discusses sportsground closure signs – advises that there will be a Councillor Working Party 31 July to discuss proposed sign. All agree that signage wording is satisfactory.
- AB – distributes “Sports Card” business card and “Sports Poster” to all present.

**Meeting closed at 9.00pm**