

ITEM NO: S1

**SUBJECT: DELEGATION OF AUTHORITY DURING THE CHRISTMAS AND
NEW YEAR RECESS**

FILE NO: C01055

Recommendations:

1. *That the Council appoint a Committee comprising of the Mayor and General Manager (or in his absence the person acting as General Manager) to deal with and determine urgent matters arising during the recess of the Council between 12 December 2007 and 29 January 2008, in such cases applying the Council codes and policies, or where no such policies exist, discretion is exercised.*
 2. *That the Committee only determine matters specifically relating to a Ward of the Council after consulting with the relevant Ward Councillors.*
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Mayoral Minute:

The Council will be in recess from 12 December 2007 to 29 January 2008, the next scheduled meeting being 29 January 2008.

It has been normal to provide delegate authority to a Committee comprising the Mayor and General Manager to deal with urgent matters over the Christmas recess due to the length of time between the Council meetings. In unforeseen circumstance where such a matter may arise, the Committee applies the Council codes and policies and where no policy or code exists, the Committee exercises due caution in dealing with the matter. The proposed delegations do not override the restrictions imposed by the Local Government Act.

In addition, it is also considered appropriate that in cases where the urgent matter is specific to a particular Ward the Committee prior to making its determination will consult the relevant Ward Councillors.

In the unlikely event that the Committee needs to exercise the proposed delegation and determine an urgent matter, all Councillors will be notified of the determinations in the Councillor Bulletin that issues after the decision is made.

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