

**APPLICATION FOR ACCESS TO DOCUMENTS UNDER SECTION 16 & SECTION 35
OF THE NSW FREEDOM OF INFORMATION ACT 1989
BLUE MOUNTAINS CITY COUNCIL**

DETAILS OF APPLICANT

Surname: Given Names: Title:
Postal Address:
..... Postcode:
Telephone number(s):

DETAILS OF APPLICATION

I request access to document(s) concerning:
.....
.....

FORM OF ACCESS (please tick relevant box)

I wish to inspect the document(s) Yes No
I require a copy of the document(s) Yes No
I require access in another form Yes No
(specify)

FEES AND CHARGES

A \$30 application fee is required. This can be paid by either enclosing a cheque or money order, or by paying cash at Council offices. **Please do not send cash through the mail.**
Note: In certain cases of economic hardship a **50% reduction in fees and charges** may apply. If you consider you are entitled to a reduction, send a request with copies of supporting documents with this form.

I am requesting a reduction in fees and charges Yes No
(Please tick relevant box)

I understand that I may be required to pay processing charges in respect of this request and that I will be supplied with a statement of charges if appropriate.

ADDRESS FOR APPLICATIONS

Send applications to: Blue Mountains City Council, LMB 1005, Katoomba NSW 2780

APPLICANTS SIGNATURE: Date:

Privacy Statement

Blue Mountains City Council (BMCC) is committed to protecting your personal information. In accordance with the Privacy and Personal Information Protection Act (PPIPA) 1998, BMCC will collect this information for the purposes in which it is intended and will only disclose it to the relevant Council Officers unless asking your permission. For further information please see BMCC's full Privacy Statement on the Blue Mountains City Council's website.
Blue Mountains City Council, 2 Civic Place Katoomba NSW 2780

Office Use Only

Ledger no: **RC 120** Receipt no: Amount received: Date: