

Minutes of Blue Mountains Sister Cities Committee Meeting held at the Springwood Neighbourhood Centre, Springwood commencing at 7.30pm.

1. Welcome
2. Apologies*
3. Adoption of the Minutes of 12 August Meeting
4. Correspondence*
5. Business arising from Correspondence*
6. General Business*
7. Financial Statement*

1. Welcome

Junior Ambassador Jessica Palmer who spoke about her forthcoming trip to Sanda. Jessica was presented with a jacket and all wished her well.

2. Apologies

Colleen Kime, Chris Howard

3. Adoption of Previous Minutes

Carryover action item from Minutes is that we discuss next year, that our Junior Ambassador application should include the words that the applicant has to be a school student.

4. Correspondence

- 4.1. Email list (in / out)
- 4.2. From BMCC: - The American flag belong to BMSCC
- 4.3. From Bob Debus: - An Australian flag we requested
- 4.4. 28th of August: To Sanda: - 20 paintings from Faulconbridge Public School
- 4.5. 31st of August: To Bob Debus: - Thank-you letter for the Australian flag
- 4.6. 2nd September: To Julie Bargaquast: Account - \$30.00: Internet expense for August
- 4.7. From Consulate-General of Japan, Sydney - Nipponia No.47, 2008 & No.48, 2009-09-03 - No.48 is the final issue of Nipponia
- 4.8. From James Perrett: - Application for Sanda International Masters Marathon
- 4.9. From Steven Gott - Application for Sanda International Masters Marathon
- 4.9. From Johanna Parsons - Application for Sanda International Masters Marathon

5. Business arising from Correspondence

5.1. Australia - China Sister City Summit – This organisation is more a business contact and not really for us – don't have resources, money etc.

5.2. Sister Cities Protocol for Overseas Visits. We work on each visit and liaise with our sister city and often have specific topics ie choirs, patchwork. Suggest to the enquirer that they contact ASCA

Action Item. Suggest they contact ASCA re Protocols.

6. General Business

6.1. Junior Ambassador to Sanda: Jessica Palmer

- Refundable (fee: \$220) flights with Japan Airlines:
 - Monday, 5th of October
 - JL772: 9:20AM Sydney - 5:10PM Narita
 - JL3007: 6:30PM Narita - 7:55PM Itami
 - Sunday, 18th of October

JL3006: 2:20PM Itami - 3:35PM Narita

JL771: 8:05PM Narita - 7:40AM Sydney + 1 day

- Host family: the Moriwaki Family

Jessica's family hosted their daughter, Aya last year

- Presentation of BM jumper to Jessica

(- Report from Jessica: 11th of November)

6.2. Two Junior Ambassadors from Sanda

Junko advised that Sanda will consider 'when', only after receiving an official invitation.

Decision is to offer students some options to come between now and Christmas, 1st term next year or late July to early August. Give Sanda 3 options. Janne Bent moved that the options be conveyed to Sanda. Petra Graham seconded,. Carried

Action Item. Secretary to convey these options to the students in Sanda

6.3. Primary art work to Sanda: Faulconbridge Public School

- Arrived in Sanda on Monday, 31st of August: well received

- Sanda's Sister City Children's Painting Exhibition: 11th of October

- Have to be returned to FPS by the end of Term 4

6.4. Primary exchange program

This is with Blue Mountains Grammar.

6.5. Spring celebration with the Leura Village Fair

- Sanda will send us about ten enlarged (over A3) photos

- Quilts?

- Cancellation of Japanese entertainment due to sponsors. (as of 10th Aug)

- Still would like Sister Cities stall. (as of 11th Aug)

- Offer for Japanese posters, maps, etc. from Michael Kelly (as of 11th Aug)

- No reply from Michael Kelly re: stall & Japanese materials (as of 8th Sep)

Received the Japanese posters, maps and brochures (9th Sep)

Michael Kelly told Junko the stall coordinator should have contacted us.

Michael thinks we should have offered a free stall space, same as BM Tourism

They have received more number of applications for the stall

No contact from the stall coordinator

Junko advised that she has just heard from stall co-ordinator, we can have site for free. There will be the cost of having the stall erected etc. Discussion followed about how many members were available that weekend (several away due to school holidays). Kerry Kime moved we don't have a stall at Village Fair. Seconded Alan Ainslie. Carried (One member abstained).

Action Item: Junko to advise Fair Committee we wont be having a stall

6.6. SIA's visit in October

- Plan by JTB (a travel agent) for minimum 20 applicants:

- Accompanying tour conductor from Japan

- Accommodation: York Leura Gardens (Fri/Sat/Sun)

- A couch to & from Sydney

- 14 applicants including SIA President and Vice President after the closing date of 4th Sep.

- Options by JTB for less than 20 applicants

1. No tour conductor & a local guide on Fri & Mon

2. No tour conductor & a local guide Fri – Mon: extra 10,000 yen

3. The same plan: extra 30,000 yen

4. Cancel

- SIA chose option 1. (as of 7th Sep)
- Greater Community Transport (GCT) bus booked for Fri/Sat/Sun
 - Charge: first day \$88 & following days \$85: total \$258
 - Colleen to obtain a "Green Card" on the 7th of Oct
 - Have to confirm the booking by mid September
- Home visits for all the delegates
- Home stay (Colleen is willing to arrange):
 - Number & detail from Sanda will be after 18th September
- Leura Gardens Festival visits
 - \$18 per person for multiple entry
 - \$5 per person for all-day shuttle bus service available
- Leura Village Fair
- Katoomba sightseeing
 - Three Sisters
 - Scenic World
 - Scenic pass: \$28, Valley return: \$19 and Skyway return: \$16
 - The Edge? : \$14 per person, Group of ten: \$10.50 pp
 - Daily: 10:20/ 11:05/ 12:10/ 13:30/ 14:25/ 17:30
- Meeting with the Mayor
- Any other activities?

Arriving Friday 9th October afternoon in Mountains and go straight to York Leura Gardens Motel. We will know soon how many want home stay. Ask how many would like homestay. Ask for list of participants and will give home visit in small visits. Friday afternoon visit the Mayor 4pm afternoon, dinner in Katoomba. Sat visit the Leura Village Fair and Leura Gardens. No decision about dinner Sat night. Sunday local sightseeing ,home visit Sunday evening, maybe lunch as scenic world (we to check prices). Dinner Sunday night will be hosted by Janne, Margaret, Petra and Nadia. Stay in Sydney Monday night before flying out Tuesday. Perhaps visit some gardens in morning before the coach takes them back to Sydney on Monday. We may have to have a small meeting just before visit. Chris Wenman moved that we pay for the Greater Community Transport bus for 3 days. Seconded Margaret. Carried. Expenses incurred by committee members such as scenic railway trip with the visitors should be covered by the Committee. Junko to let SIA to have proposed itinerary, and we will need to talk to Colleen about the bus and moving the SIA visitors around. Possible BBQ on Saturday evening at Kerry Kimes. Maybe the Mayor and General Manger would invite the SIA visitors out to dinner on Saturday night. Possibly the committee would pay for afternoon tea. Chris Wenman to ring Julie, Executive Officer at BMCC to see what can be organised for Mayoral visit and afternoon tea Friday and dinner on Saturday. (Junko advised that she leaves 4th October for Japan and back 17th.)

Action Item. Chris Wenman to contact Julie at BMCC regarding afternoon tea/Mayoral visit and Sat evening dinner

Action Item. Junko to ascertain how many of the SIA wont actual homestay accommodation. Junko has draft itinerary.

Action Item. Need to talk to Colleen about transporting SIA members around.

6.7. Sanda International Masters Marathon

- Ad in BMG: 19th & 26th Aug issue, on page24, below "Along the highway"
- Applicants:

James Perrett: training under Robert Spilling

Steven Gott

Johanna Parsons: 2004 runner

Inquiry email from Leighton Smith for the ad (8th Sep)

- **Selection Committee** - Margaret, Karen Pedley and Trevor Hamilton. Margaret to organise.

- Have to inform Sanda by the end of September.

Section committee – Rob Spelling is coach of male runners.

Action Item. Margaret to organise committee, interview runners and advise Sister Cities Committee of decision

6.8. Procedure/Manual for annual events

- Next meeting: October (Call for expressions of interest for positions)

- Decision should be made at AGM whether to keep the Committee meeting on the second Wednesday or to shift it to later in the month.

Chris van der Kley moved that put on the Agenda for AGM, seconded Kerry Kime. Carried.

Action Item: Agenda for AGM include an item as to moving the day of our monthly meetings.

Junko and Chris not available October 14th which is our next meeting

7. Financial Statement

- Email from Julie: F/S to be sent on the 5th working day

- Received (pre-final version) on the 4th working day

- Pre-finalised statement: expenditure total: \$988.10

- The first lot of accounts (\$988.10) have been processed in August.

- Junior Ambassador's airfare (\$937.40, 21st of Aug) is not included.

- Accounts to be claimed

- \$30: Internet expense for September

- \$85.50 for printer cartridges

- \$13.00 for international postage

- \$? for the ad for Sanda International Masters Marathon (directly to BMCC)

- \$? for the jacket for the Junior Ambassador (directly to BMCC) Janne advised the price tag was \$69.95 but it may be less when account comes through.

Moved Chris van der Key that the Financial Statement be accepted.. Seconded :Petra Graham. Carried.

Moved Chris Wenman that the Internet expenses, printer cartridges and postage be paid.

Seconded Janne Bent. Carried.

Moved by Chris Wenman that the Gazette advert cost be paid and cost of the jacket.

Seconded Alain Ainslie. Carried.

Action Item. Junko to send accounts to BMCC for payment

8. Certificates for Woodford/Glenbrook Classic

It was raised by Margaret that the Sanda runners have no record of the event to take home.

Janne has been ascertaining how this could be done and there is a professional organisation which has these photographs for approximately \$30 each.

Moved Petra Graham that we purchase that purchase certificates for last year's runner.

Seconded Margaret Kennedy. Carried

Action Item. Janne to organise Certificates for last year's runner and submit account.

Meeting closed at 9.25pm