

ITEM NO: 8

SUBJECT: TENDERS FOR THE SUPPLY AND INSTALLATION OF INDOOR CHILDREN'S PLAYLAND EQUIPMENT.

FILE NO: F03850

Recommendation:

That the Council accepts the Tender submitted by Rhino Play for the supply and installation of the indoor children's Playland equipment at the Katoomba Sports and Aquatic Centre at the cost of \$129,987.00 (GST inclusive)

Report by the Group Manager, BM City Services

Reason for Report

A tender process has been undertaken in accordance with the Council's procurement policies for the supply and installation of a Playland facility at the Katoomba Sports & Aquatic Centre. Due to the value of the supply and installation contract Council resolution is required for the formal acceptance of the preferred tender.

Background

Tender Number LC001/2008 was issued for the supply and installation of indoor children's Playland equipment to cater for children aged 0-12 years of age at the Katoomba Sports & Aquatic Centre.

The Tender Specification

The tender specification was developed with the aim of achieving the most innovative design within the budget available. Tender documentation included the following selection criteria which formed the basis for the tender assessment:

<i>Selection Criteria</i>	<i>Weighting</i>
(i) Experience with similar products	20%
(ii) Number of play element/ value for money	25%
(iii) Innovation	10%
(iv) Site Safety and Risk Management system	5%
(v) Ability to meet required completion date	20%
(vi) Warranty and Service contract capability	20%

Tenders Received

The Tender was publicly advertised for a 3-week period and at the close of tenders on 12 February 2008, tenders had been received from the following companies:

1. Forpark Australia;
2. Park Equip Pty Ltd;
3. Playspace Playground Pty Ltd;
4. Playtec Pty Ltd;
5. Playtec Pty Ltd; and
6. Rhino Play.

Tender Evaluation

The Tender Evaluation Panel was comprised of the Recreation Team Leader, Manager Leisure Centres and the Coordinator Sales and Marketing. All panel members declared no pecuniary interest or non-pecuniary interest and a commitment to maintain confidentiality of all the information reviewed, discussions held and decisions made by them.

The evaluation process utilised a 0 to 5 standardised scoring system for each of the selection criteria:

- 0 – No evidence
- 1 – Less than acceptable level
- 2 – Marginally below acceptable standard
- 3 – Meets requirements
- 4 – Exceeds requirements
- 5 – Greatly exceeds requirements

The panel ranked each of the tenders submitted against the selection criteria and the ratings were then applied to the assessment weighting. The overall evaluation results against the weighted criteria are summarised in the table below:

Company	Unit Price (GST incl)	Weighted Score
Rhino Play	\$129,987.00	8.6
Playtec Pty Ltd	\$142,700.00	8.55
Playtec Pty Ltd	\$136,500.00	8.55
Playspace Playground Pty Ltd	\$138,600.00	6.6
Park Equip Pty Ltd	\$142,340.00	6.05
Forpark Australia	\$ 80,254.90	5.48

Preferred Tender

The tender submitted by Rhino Play was assessed as the best overall performing against the selection criteria whilst meeting all of the required specifications.

Reason for not accepting lowest tender amount

The lowest priced tender was submitted by Forpark Australia. This company constructs predominantly outdoor parks and this was reflected in their proposal. The design was deemed to not successfully meet requirements due to an inability to adequately supervise children within the structure. Also the design did not rate favourably on value for money when rating the number of play elements provided per dollar, and was therefore deemed expensive for what was proposed.

Ability to carry out work

All of the companies who submitted tenders indicated an ability to complete the work within the specified timeline.

Tender Review Process

The Tender Review Committee is of the opinion that the Tender Evaluation Process has complied with the process and procedures laid down in the Council's Tender Policy and the Report to Council is consistent with their minuted evaluation.

Sustainability Assessment

Consideration has been given to environmental, economic and social sustainability factors, however in respect to the awarding of the successful Tender for this project there is nothing meaningful to report.

Financial implications

The purchase and installation of the Playland facility at the Katoomba Sports & Aquatic Centre is funded out of the program for income diversification and innovation initiatives approved in the 2007-2008 Management Plan.

Legal and Risk Management issues

The tender process has been conducted in accordance with Council procurement policies. The Tender Review Committee has reviewed the tender procedures and is satisfied as to the fairness of the process and that the process has complied with policies.

The Council has received advice from it's insurers that the Playland activity, once installed is covered under the existing public liability insurance cover.

There are no identified outstanding legal or risk management issues relating to this matter.

External Consultation

No external consultation was undertaken within this procedure other than that undertaken directly with the companies participating in the tender process.

Conclusion

The tender submitted by Rhino Play at a cost of \$129,987.00 (GST inclusive) is deemed to be the preferred equipment for purchase based on the overall submitted tender against the weighted evaluation criteria. Rhino Play is an Australian owned company operating in the indoor playground market in Australia, focussed on sales, installation and maintenance of indoor play centres.

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ITEM NO: 9

SUBJECT: COMMUNITY ASSISTANCE / DONATIONS – RECOMMENDATIONS
BY COUNCILLORS

FILE NO: C00944

Recommendation:

That the Council approve the following donations from the Councillors' Minor Local Projects Vote:

<u>Organisation</u>	<u>Amount</u>
<i>Health Harmony</i>	<i>\$ 80.00</i>
<i>Health Harmony</i>	<i>\$ 50.00</i>
<i>Health Harmony</i>	<i>\$ 50.00</i>
<i>Springwood Neighbourhood Centre</i>	<i>\$100.00</i>
<i>Glenbrook District Guides</i>	<i>\$200.00</i>
<i>Blue Mountains Netball Association</i>	<i>\$200.00</i>
<i>Lawson Combined Services Social Club</i>	<i>\$ 50.00</i>
<i>Lawson Combined Services Social Club</i>	<i>\$ 50.00</i>
<i>Lawson Combined Services Social Club</i>	<i>\$ 50.00</i>
<i>Springwood Neighbourhood Centre</i>	<i>\$150.00</i>

Report by General Manager:

On 11 July 2000 the Council adopted a revised Policy for Councillors' Minor Local Projects allocations for the provision of community assistance/donations. The following recommendations for donation, which appear to fall within the ambit of the Policy, have been received and are submitted for approval.

Minor Local Projects

<u>Recommending Councillor</u>	<u>Organisation</u>	<u>Purpose</u>	<u>Amount</u>
Cr Trindall	Health Harmony	Purchase of equipment	\$80.00
Cr McInnes	Health Harmony	Purchase of equipment	\$50.00
Cr O'Grady	Health Harmony	Purchase of equipment	\$50.00
Cr McLaren	Springwood Neighbourhood Centre	Senior's Week Celebrations	\$100.00
Cr Creed	Glenbrook District Guides	Roof repairs to hall	\$200.00
Cr Creed	Blue Mountains Netball Association	Costs associated with celebration of 40 years of netball	\$200.00
Cr McInnes	Lawson Combined Services Social Club	Anzac Day expenses	\$50.00
Cr Trindall	Lawson Combined Services Social Club	Anzac Day expenses	\$50.00

Cr Vanderkley	Lawson Combined Services Social Club	Anzac Day expenses	\$50.00
Cr Trindall	Springwood Neighbourhood Centre	International Women's Day breakfast	\$150.00

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