



Filming and Photography application

Filming Related Legislation
Amendment Act 2008

applicant details

Please provide all the details required. Incomplete or illegible information may lead to delays, rejection or refusal of your proposal.

Fees:

Lodgement fees may apply depending on the category of the application. Council may also charge fees for recovery of costs associated with inspections and/or traffic assessment. The Film Contact Officer will provide a quotation if required.

The Hold Harmless agreement form at the back of this form must be completed and signed by the Applicant/Responsible Party

Title	Given name/s	Family names
<input type="text"/>	<input type="text"/>	<input type="text"/>
Position		
<input type="text"/>		
Production Company/Organisation Name		ABN
<input type="text"/>		<input type="text"/>
Production Company/Organisation Address		
<input type="text"/>		
Business Number	Mobile Number	
<input type="text"/>	<input type="text"/>	
Email Address		
<input type="text"/>		

production contact details

producer

Name	
<input type="text"/>	
Email Address	Mobile
<input type="text"/>	<input type="text"/>

production manager

Name	
<input type="text"/>	
Email Address	Mobile
<input type="text"/>	<input type="text"/>

location manager

Name	
<input type="text"/>	
Email Address	Mobile
<input type="text"/>	<input type="text"/>

Office use only

Application number

Date received

Licence number

FILMING-1

further information

Blue Mountains City Council
KATOOMBA: 2-6 Civic Place
SPRINGWOOD: 104 Macquarie Rd
TELEPHONE: (02)4780 5000
FACSIMILE: (02) 4780 5555
ADDRESS: Locked Bag 1005 Katoomba 2780
DX 8305 Katoomba
WEB ADDRESS: www.bmcc.nsw.gov.au

OFFICE USE ONLY

Fee paid _____ Receipt No _____

PP/B _____

Date received _____ Received by _____

Ledger: AP

production details

Name of production

Production summary / synopsis / script

type of production

Please select the appropriate box:

- | | | |
|---|---|--|
| <input type="checkbox"/> Feature | <input type="checkbox"/> TV drama | <input type="checkbox"/> Documentary |
| <input type="checkbox"/> TV commercial | <input type="checkbox"/> Corporate video | <input type="checkbox"/> Short film |
| <input type="checkbox"/> Music video | <input type="checkbox"/> Student film | <input type="checkbox"/> Reality TV |
| <input type="checkbox"/> Children's production | <input type="checkbox"/> Infotainment/travel show | <input type="checkbox"/> Still shoot/photography |
| <input type="checkbox"/> Other (please specify) | | |

location details

Please provide details for each proposed location

Location 1:

Date (include proposed date and back up / wet weather date)

Dates of additional bump-in/bump-out (if required)

Time of use (including crew arrival and departure)

From:

To:

Description of activities

Please attach further details should more space be required

Complete details for each proposed location must be provided. For more locations, additional attachments may be used

A copy of the public liability certificate of currency and indemnity form is to be submitted to Council with your application. Council must be noted on the policy as an *Interested Party*.

Must be completed and signed by the Applicant/
Responsible Party

supporting documentation checklist

The following documentation must be included with your application, if applicable

- Public Liability Insurance Certificate of Currency
- Traffic Management Plan (when required)
- Parking Plan
- Authorised Safety Report (when required)
- Community notification letter
- Environmental Management Plan (when required)

hold harmless agreement

Agreement

In consideration for the use of the facility/s detailed in this application, which are owned or controlled by Blue Mountains City Council, I/we agree to hold Blue Mountains City Council harmless for any damages, acts or incidents that occur as a result of the above filming activity carried out by me/us. Further, I/we assume all liability for specific losses arising from the activity listed within this application and release Blue Mountains City Council from all liability and costs arising from or incident to the activity.

Signature

Date

Name of Responsible Party

Address of Responsible Party

Contact Telephone

lodging the application

You may lodge the completed application form and supporting documentation by:

- Email** Send to council@bmcc.nsw.gov.au
- Facsimile** Fax to (02) 4780 5555
- Post** Blue Mountains City Council
 Locked Bag 1005, Katoomba NSW 2780
- In person** Council's Business & Information Centres
 KATOOMBA: 2-6 Civic Place
 SPRINGWOOD: 104 Macquarie Rd

payment of the application fee

On submission of this application form, the applicant undertakes to pay the relevant application fee outlined by council. Payment methods include credit card, cheque, cash (in person at Council's Business Information Centres) or EFT. (If paying by EFT, please contact the Film Contact Officer on 4780 5000.

Once the application has been received, the Film Contact Officer will contact you to acknowledge receipt and advise of the timeframe Council will need to process your application.