

**SKIN PENETRATION PREMISES INSPECTION FORM**



Date: \_\_\_\_\_  
Address: \_\_\_\_\_ Trading Name \_\_\_\_\_  
Manager: \_\_\_\_\_ Person/s Interview \_\_\_\_\_

Procedures conducted (please circle):  
acupuncture / electrolysis / waxing / tattooing / body piercing / ear piercing / blood testing / hairdressing / barber / beauty therapy /  
colonic lavage / other \_\_\_\_\_

**Hairdressing / Beauty Salon / Skin Penetration Process**

- Premises**
  - Clean and hygienic
  - All equipment cleaned and stored in a clean, dry dust free environment before reuse
  - Hand basin with:
    - An adequate supply of potable water at a temperature of at least 40°C mixed from a hot and cold water supply
    - Soap, or another substance for the cleaning of hands provided
    - Single-use towels or other suitable hand drying equipment provided
  - Sink for the cleaning of equipment that has an adequate supply of potable water at a temperature of at least 40°C mixed from a hot and cold water supply
  - Sharps bin
  - Waste disposal bin
  - Adequate toilet facilities for colonic lavage
  - Waste water drained to sewer / or storage tank for mobile operator (G)
- Articles and Equipment**
  - Articles used to penetrate the skin sterile
  - Any article used to penetrate the skin cleaned and sterilised before being used again or disposed of appropriately immediately after its use
  - Sterile equipment discarded or reprocessed if found with its packaging damaged (G)
  - Skin antiseptic used listed in the guidelines and within expiry date (G)
  - Single use disposable items disposed immediately after use
  - Ear piercing gun used only for ear piercing
  - Wax disposed immediately after use
  - Soiled equipment stored or processed separate to clean areas (G)
  - Waste (excluding sharps) double bagged and disposed with the general waste (G)
  - Licensed waste transporter used for the collection and disposal of sharps (G)
  - Records for each sterilisation cycle; ie, date, time held at max pressure and temperature, any faults with cycle, and number of items processed
- Protective Equipment**
  - Single use disposable gloves worn for all skin penetration procedures
  - Sterile gloves worn for contact with sterile items (G)
  - Appropriately dispose of the gloves immediately after completing the procedure
  - Wear a clean gown or apron; or impermeable apron during the procedure

Inspection result/s      Satisfactory  Re-inspection  Re-inspection time \_\_\_\_Days

Comments \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I have read and understand the contents of this report  
Signed.....Owner/Employee

Signed..... Environmental Health Officer  
Telephone (02) 4780 5000  
Email: [Council@bmcc.nsw.gov.au](mailto:Council@bmcc.nsw.gov.au) BMCC Website [www.bmcc.nsw.gov.au](http://www.bmcc.nsw.gov.au)