



# Blue Mountains Building Certifiers

Part of Blue Mountains City Council  
2-6 Civic Place, Katoomba  
104 Macquarie Road, Springwood  
E: [certifiers@bmcc.nsw.gov.au](mailto:certifiers@bmcc.nsw.gov.au)  
P: (02) 4780 5422  
F: (02) 4780 5718

## Application for Interim Occupation

**Instructions:**

1. Complete and return this form with payment to Blue Mountains Building Certifiers.
2. Arrange an appropriate time for inspection, if not already carried out.

I/we apply for the issue of an Interim Occupation Certificate for our development at:

Address: \_\_\_\_\_

Approval No: \_\_\_\_\_ Owner: \_\_\_\_\_

**Applicant Details:**

Applicant: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Mobile: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_ / \_\_\_\_ / 20\_\_\_\_

**Fee \$110.00** (incl GST)

**OFFICE USE ONLY :: INTERIM OCCUPATION CERTIFICATE :: FEE LODGEMENT ADVICE**

Total Paid: \_\_\_\_\_ Date: \_\_\_\_ / \_\_\_\_ / 20\_\_\_\_

Receipt No: \_\_\_\_\_ PP/B No: \_\_\_\_\_

Lodged at: Katoomba  Springwood  Mail

Accepted by: \_\_\_\_\_

Allocation by: \_\_\_\_\_ Date: \_\_\_\_\_

### PAYMENT OPTIONS

By cheque or credit card to

**Blue Mountains City Council, Locked Bag 1005, KATOOMBA NSW 2780**

Attached please find cheque payable to Blue Mountains City Council for: Amount \$.....

or credit card: Mastercard ..... Visa .....

Expiry date ...../.....

**Please Note: a 1% (inc GST) credit card transaction fee will be applied to all credit card payments**

Amount \$ ..... Name on card: .....

Signature of cardholder: .....

Daytime contact phone no: .....