

Minutes

Date & Time:	23 February 2009, 6.30pm
Location:	Orient Hotel, Springwood
Chairperson:	Councillor Daniel Myles
Meeting Purpose:	Sports Council
Present:	Paul Watson (AFL), Glen Taylor (Athletics), Mark Anson (Basketball), Peter Scheinflug (Softball/Baseball), Stephen Poole (Cricket), Estelle Godkin (Netball), Kim Sewell (Rugby League), Chris Moloney (Rugby Union), Ian Monaghan (Soccer), Walter Hitchell (Swimming), John Tremble (Tennis), Rob Voura (Touch Football), Elizabeth Dudley-Bestow (BMCC), Adrian Birkbeck (BMCC), Lisa Macqueen (BMCC) – Minutes.
Apologies:	Brett Sowerby (Athletics), Andrew Bell (Baseball & Softball), Sharon Gillies (Basketball). Special apology to Councillors Myles, Mays, Greenhill & Van Der Kley from Adrian Birkbeck. Due to a clerical error they weren't sent an invitation to this meeting.
Confirmation of Previous Minutes:	Confirmed
TRIM reference:	F01200 – 09/046885

Items for discussion

	Item	Comments
1	2009/2010 Sports Fees – Introduction of Personal Trainer Fees	<p>Adrian advised that Council had been approached by a “Personal Fitness/Training” franchise who are seeking access to Council sports grounds for regular fitness classes. As Council currently does not have a fee structure in place for Personal Fitness/Training franchises, trainers must pay a casual use fee. Adrian tabled a fee schedule as used by Manly Council for discussion. The Sports Council indicated that a preference that;</p> <ul style="list-style-type: none"> • A fee should be charged for professional personal trainers, • Initial fee to be as per Manly Council, • The groups must book via Council's Oval Booking Officers, • Non-profit groups get priority booking over the trainers, and • The trainers can use multiple sites with each booking. <p>Note; the timing of the Sports Council did not allow for this to be included in Councils 2009/10 Draft Management Plan prior to printing for exhibition. It will be a submission to the exhibition.</p> <p>ACTION: Recreation Team to prepare a submission during the exhibition phase, of Council's 2009/10 Draft Management Plan, that Personal Fitness/Trainer fees be included.</p>
2	Dog Off Leash Trials	<p>Adrian reminded the Sports Council that “Dog Off Leash Survey” Forms were available to download from Council's website. Council is encouraging dog owners and non dog owners to complete the surveys and return them to Council. Elizabeth advised that it was important that Council receive feedback from all users of the dog off leash trail areas not just dog owners.</p> <p>ACTION: Council “Dog Off Leash Trial” survey form to be sent out to all</p>

		<p>sporting clubs.</p>
3	<p>Advertising – Sponsorship</p> <p>Banners</p>	<p>A member of the public has written to Council regarding the “HEAD” advertising at the Glenbrook Tennis Courts. Elizabeth brought to the Sports Council attention Council’s “Development Control Plan” (DCP) – “Advertising and Information Signage” that indicates permanent advertising of this natural would need to be approved via Council’s “Land Use Application” process. Elizabeth also stressed that the DCP is open to interpretation and that the matter has been referred to Council’s “Planning, Health & Enforcement” branch.</p> <p>Adrian explained the process that clubs needed to undertake to have a advertising banner on Glenbrook Oval Fence, overhead bridges etc. Clubs must complete a “Booking for Banners” application and obtain formal approval. Where clubs and other organisation simply place their banners on the Glenbrook Oval fence without approval Council is entitled to warn once and, if it not removed, have the banners removed. There is a \$50 recovery charge for removed banners.</p> <p>ACTION: Adrian to organise the removal of unauthorised banners.</p>
4	<p>Capital Works –</p> <p>Seasonal Change Over</p>	<p><u>Tom Hunter Park Lights</u> – DA in next exhibition – no result yet. Design documents will be shown to user groups. DA design only indicative.</p> <p>ACTION: Adrian to give Tom Hunter draft lighting design to user groups for comment when available.</p> <p><u>Warrimoo Oval</u> – Top soil placed on Warrimoo Oval’s upper Oval is to be removed due to rubbish such as glass found in it. New soil is to be delivered in the first week of March. It is envisaged that Warrimoo Oval’s upper oval will be ready for use by 25 April (weather permitting). The bottom oval is still available for use. Kim Sewell expressed concern that such poor quality soil was used in the first place. The Sports Council was assured that this process will be reviewed – its use was a mistake.</p> <p>Adrian advised that, if required, Council would seek other locations for Junior Rugby League to practice on. Glenbrook Park was a under utilized ground that can be used. Chris advised that Rugby Union is looking for an additional venue due to growth. Glenbrook Park has been identified by Rugby Union as having potential. Adrian advised that the AFL goalpost could come down and rugby posts put in, this naturally would cost money, something that isn’t currently budgeted for.</p> <p>ACTION: Adrian and Chris to investigate Glenbrook Park as a venue for rugby.</p> <p><u>Basketball/Netball Courts</u> - Are currently under construction.</p> <p><u>Glenbrook Park Floodlight Project</u> – Council has received Federal Funding to upgrade the Glenbrook Oval floodlights. Ian commented that he didn’t feel that there was a need for 100lux lighting at Glenbrook Oval. Adrian advised that the lighting infrastructure at Glenbrook Oval is old and needs replacing and that if the funding is available it might as well be to 100lux. Ian also feels that there needs to be more information on the potential issues of increased lighting. Ian asked how much it costs a club to train under match standard lights. Adrian stated that the cost is surprisingly low.</p> <p>ACTION: Recreation Team to investigate the possibility of having the lights dual 50lux/100lux via the switch board. Adrian to give Tom Hunter draft lighting design to user groups for comment when available.</p> <p><u>Winter Seasonal Change Over</u> – April was the official change over from the Summer season to the Winter Season. Council trust that clubs will negotiate preseason training session with the current Summer Season users. Summer users do have precedence. Stephen Poole advised that</p>

		<p>Hazelbrook Soccer Club had a Gala Day at Gloria Park Oval without authorisation i.e. they didn't have a booking for the ground. Whilst they were at the ground they encroached on the cricket field where a game was being played. Stephen advised that Hazelbrook Soccer Club has a history of using Gloria Park/Pavillion without bookings.</p> <p>ACTION: Adrian to advise Hazelbrook Soccer Club that negotiations with Hazelbrook Cricket Club are required for preseason use.</p>
5	Sports Issues - Information	<p><u>Customer Service Requests</u> – The Sports Council was reminded that maintenance/requests to Council should be made, in the first instance, via Council's Customer Call Centre ph 4780 5000. Adrian advised that requests logged receive an "incident" number so that requests can be tracked.</p> <p><u>Council Staff</u> – Graham Smede has left Council and has been replaced by Nathan Kerr. Graham was involved with Council's building maintenance for many years and will be missed. Dan Long is on paternity leave during March. Maintenance requests should go through Council's Call Centre ph 4780 5000.</p> <p><u>Katoomba Tennis Courts</u> – The 6 large pine trees that were causing damage to the retaining wall at Katoomba Tennis Courts were removed on 15 December 2008. John Tremble thanked Adrian for his assistance with this issue over the years. The retaining wall is still a problem. A willow tree on the adjoining Renaissance Centre site dropped a large limb on the tennis courts prior to Christmas. It is hoped the Willow tree will be removed also.</p> <p>ACTION: Adrian to follow up Willow Tree Pruning with Council's Tree Management Officer.</p> <p><u>Vandalism</u> – The gate at Browntown Oval has been stolen. Council has had a large number of vandalism incidents at sporting facilities recently costing thousands of dollars, including damage to swimming pools.</p> <p><u>Changing of Locks at Ovals</u> – Adrian advised that when locks are damaged/stolen at Council sporting facilities there can be a delay in new keys being issued. It's important that user groups notify Council as soon as possible if a lock has been damaged/stolen.</p>
6	General Discussion	<p><u>Basketball Courts, Katoomba Aquatic Centre, Maintenance Issues</u> – Mark Anson advised that there are several maintenance issues at this venue:</p> <ul style="list-style-type: none"> •Basketball court floors not polished properly resulting in a slippery surface; •Court 1 – Frame of back board is loose, nuts need tightening. Back boards also need cleaning; •Over Christmas period the floors were lacquered, however, water leaking from around the ceiling skylight is eroding the lacquer and the surface is becoming unplayable. On Court 2 the pool end the water leak has caused an area of the floor to become raised; •Cleaning is also an issue. The plant equipment needs new cleaning pads; •Mark has already met with Kirrily Twomey regarding the above issues however, as the problems are ongoing, he would be happy to meet again. <p>ACTION: Adrian to seek meeting with Kirrily Twomey and Basketball to discuss above issues.</p> <p><u>Netball Maintenance</u> - Estelle asked why maintenance wasn't done during the seasonal change over period last September. The BM Netball</p>

Association anticipate that the three grass courts will not be sealed prior to the new season. Dan Long advised BM Netball that maintenance work would be done and it hasn't happened.

Electricity Bills at Lapstone Oval - Chris Moloney advised that Rugby Union's electricity bill included the amenities block below the netball court. It was acknowledged that anomalies occur across the mountains regarding electricity bills for sports grounds.

ACTION: Adrian to investigate this along with other lighting issues to be discussed at an upcoming meeting.

Clean Up Australia Day – Rugby would like to be involved in future Clean Up Australian Day programs.

ACTION: Adrian to advise Kristin Wohlers - the Council contact for this event – of this requirement.

Winmalee Tennis Courts - John reports that the Winmalee Tennis Club is unhappy with the 2 new court surfaces. Further levelling of the surface is required. The contractor is reported to have lifted up one end of the synthetic grass surface to do some levelling however it is still not level. Also the stitching of the centre line is of poor quality and depressions are still visible in the court's surface. Adrian advised that the court surfaces have been inspected by an "independent assessor". The contractor as a result has been asked to rectify the problems associated with the courts surface. John asked why Winmalee Tennis Club representative were not allowed to be present during the inspection by the assessor. Adrian advised that it is standard procedure for the complainant not to be present at an "independent" inspection. The contractor was also not permitted to be at the inspection. Adrian advised that the contractor will not receive final payment for the project until the surface work is satisfactorily completed.

Touch Football – Seeking access to the new amenities at Warrimoo Oval. Elizabeth to advise Rob when the club could get access as soon as possible. It was decided that a meeting to discuss the new clubhouse/access would be beneficial.

ACTION: Kim Sewell to arrange meeting between Touch Football and Rugby League to discuss access/use.

Oval Closure Hotline – Peter asked if the recorded message on the sports hotline include a time and date and include the date of the next review of the fields.

ACTION: Recreation Team will investigate/advise.

Lighting Issues at Lomatia Park Clubhouse – Peter mentioned problems associated with the outside lighting.

ACTION: Peter asked to forward concerns in writing to Council.

Signs Denoting User Groups at Sporting Facilities – A suggestion was put to the Sports Council that Signs denoting the name of the oval and the user groups be put up at ovals. The cost of these signs could be split between Council and the denoted user groups. The signs could include Council's oval closure hotline and club contact details.

ACTION: User groups at any oval can contact Recreation staff indicate willingness to joint fund a sign.

Next Meeting Proposed for:

Date & Time:	4 May 2009
Chairperson:	Councillor Daniel Myles

Meeting Closed at 9:00pm.

